

How to Write a Letter

Choose an opening:

Dear _____,
Hi _____,
Hello _____,

Ask a question:

How are you?
What's up?
What have you been up to?
How is your summer?

Share about yourself:

Today I _____
I really love _____
I can't wait to _____
I wish I could _____

Ask a Follow up Question:

What about you?
Have you done something
fun?
What have you been doing?

Make a Closing Statement

I miss you!
I hope I see you soon!
Talk to you later!

Choose Sign-Off:

Love,
Goodbye,
Sincerely

This is the name of the person who will receive the letter.

Dear Sierra,

How is your summer going?

I've been doing a lot of reading lately.

Right now I am reading Bud, Not Buddy.

Have you read any good books recently?

I miss you!

Love,

Natasha

Sign your name.

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Love,

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Sign your name

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